BACK TO ACTION
CUT TO:
STAYING SAFE

PRODUCERS HANDBOOK
PREPARE TO PREVENT

- Prior training and daily briefing about sanitization on set
- Properly demarcated floor markings in all relevant areas & zones
- Information boards to be placed at all shooting locations
- Secure lock-up to prevent any unauthorised personnel from entering
HYGIENE MANDATES

FULLY SANITIZED SET/STUDIO

Complete studio will be sanitized daily before the shoot; sanitization will be undertaken by a government authorised agency.

DISINFECTING ALL POSSIBLE AREAS OF THE SET

STUDIO  CAFETERIA  WASHROOM  VANITY VANS
Hand sanitizers to be available at multiple locations

Portable washbasin should be installed

Each crew member to be provided with a triple layer medical mask

Designate an isolation room incase of emergency

Methodical segregation and disposal of garbage

Designated seating area with chairs spaced at a distance of minimum 6 feet
TEMPERATURE CHECK

Every crew / cast member should undergo temperature measurement before entering the shooting location.

Anyone with body temperature **99°F / 38°C** or higher must not be allowed to enter.

**99°F**

**98°F**

MEDICAL HELP

Ambulance and an MBBS doctors must be present on set.

All crew members to undergo mandatory checks.
DOCUMENTATION

A detailed form to be filled by all crew members mentioning information such as:

- Mode of travel
- Medical history
- Age
- Contact tracing details

Daily:
- Temperature
- Pulse rate (pulse oximeter)

INFORMED CONSENT

All personnel, will be on set under the premise of ‘informed consent’ and self-assess symptoms of Covid-19 and or exposure to Covid-19.

Before the commencement of shoot, they must inform the production team about their health status and exposure to Covid-19 at the time of booking / signing up for a project & again on arrival at the shoot location.
CATERING SERVICES

Seating area to configure to prescribed social distancing norms & meal timing to be staggered to avoid crowding

Use of disposable items – plates, cutlery, food boxes etc.

Only bottled water should be provided to the crew

A designated disposable area for food waste to be provided
Filming Protocols For THE TECHNICAL CREW

All HMU items must be disinfected before / after each use.

Use of single-use / disposable items are recommended

All garments and racks must be disinfected before / after each use
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**BACK TO ACTION /hyphen.case CUT TO: STAYING SAFE**

- Props must be disinfected before / after each shot
- All tools and equipment must be disinfected as often as possible.
  - Remote viewing should be made available
- Lapel mics must be duly disinfected after each shot.
  - Sharing of mics is not allowed
- Check with local ward admin which zone the location comes under
  - Authorized personnel to sanitize location pre shoot
Protocols To Follow If A Crew Member Is Infected

- Request the employee to immediately isolate in the designated isolation room on set

- Have the set doctor monitor for symptoms and inform the necessary authorities

- Collect details of all close contacts and have them self quarantine

- Clean and disinfect the place

- Notify all your employees

- Check up on your employee.
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ICMR Approved COVID-19 TESTING LABS

PRIVATE LAB

Department of Laboratory Medicine, Dr Balabhai Nanavati Hospital

Metropolis Healthcare Ltd.

SRL Diagnostics- Dr Avinash Phadke (SRL Diagnostics Pvt Ltd)

iGenetic Diagnostics Pvt. Ltd., Andheri East

Department of Laboratory Medicine - P. D. Hinduja National Hospital & Medical Research Centre

Kokilaben Dhirubhai Ambani Hospital & Medical Research Institute

Suburban Diagnostics(India) Pvt. Ltd.

SRL Clinical Reference Lab, Goregaon Lab

Sunflower Laboratory And Diagnostic Center

Qualilife Diagnostics

Sir H.N. Reliance Foundation Hospital and Research Center

Dr Jariwala Laboratory & Diagnostics LLP

GOVERNMENT LAB

Tata Memorial Centre Diagnostic Services- Tata Memorial Hospital

ICMR- National Institute For Research In Reproductive Health

Haffkine Institute

Seth G S Medical College and KEM Hospital

NIV Field Unit

Kasturba Hospital for Infectious Diseases

Grant Medical College and Sir JJ Hospital

INHS Asvini

Tata Memorial Centre Advanced Centre for Treatment, Research and Education in Cancer

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For More Information
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Scan to Download
Aarogya Setu App for iOS and Android

Government Helpline
Call at Ministry of Health, Govt. of India’s 24X7 control room number
+91-11-2397 8046
Email at ncov2019@gmail.com

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